

# KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

June 9, 2016

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on June 9, 2016.

## MEMBERS PRESENT

Kevin Priddy, Chair  
Camille Skubik-Peplaski  
Rhonda Tapp Edwards  
Thomas Miller  
Scott DeBurger  
Laura Strickland  
Sheila Levy

## OCCUPATIONS AND PROFESSIONS STAFF

Jennifer Hutcherson, Board Administrator  
Larry Brown, Executive Director  
Robin Vick, Administrative Section Supervisor

## OTHERS

Ryan Halloran, Office of the Attorney General  
Stacy Grider, KOTA

Mr. Kevin Priddy, Chair, called the meeting to order at 1:12 pm. Mr. Priddy invited Ms. Grider, KOTA representative, to sit at the table with the board during the meeting.

## **Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the May 19, 2016 meeting, financial report for May 2016 and legal fees for April 2016 were presented for the Board's review. Mr. Miller made a motion to approve the consent agenda with amendments to the minutes. The motion, seconded by Ms. Edwards, carried.

## **O&P Report**

The board stated concerns about letters not being mailed to licensees regarding the license number change. Mr. Brown was adamant that the letters would not be mailed unless the board funded the mailing. After the board's motion in May not to pay for the mailing, the letters were not sent. A notice was placed on the board's website, but has since been removed, stating that the board chose not to send such notification to their licensees. The board asked Mr. Halloran his opinion on the matter and he advised that this expense should be paid by O&P under the existing MOA. Mr. Brown again reiterated that O&P will not fund the mailing, and therefore the letters will only be sent if the board agrees to pay the postage expense. After lengthy discussion between the board, Mr. Halloran and Mr. Brown, Ms. Levy made a motion for the board to pay the postage and to have O&P mail the letters to the licensees because they need to be notified, however noting that there is a disagreement between the board and O&P as to who should incur this expense. Ms. Edwards seconded the motion, and it carried. Mr. Brown stated that certificates and cards are available to print for free from the new eServices website. He also stated that getting the eServices system in place would significantly reduce postage expenses for the board in the future.

## **Board Attorney's Report**

No report was given by Mr. Halloran. Ms. Skubik-Peplaski made a motion for Ms. Strickland to submit the amended renewal regulation and continuing competence regulation, and the new telehealth regulation to Ms. Hutcherson and Mr. Halloran for submission to LRC. Ms. Edwards seconded the motion, and it carried.

### **Pending Complaints**

**2014-06:** Mr. Halloran has been in touch with the respondent's attorney and is awaiting receipt of a settlement agreement for the board to consider.

**2016-01:** Mr. Miller made a motion to have an investigator contact First Steps to determine if a First Steps evaluation was completed on December 21, 2015. The motion, seconded by Ms. Levy, carried. Ms. Skubik-Peplaski abstained from the vote.

**2016-02:** Mr. Miller made a motion to have an investigator contact First Steps to determine if a First Steps evaluation was completed on December 21, 2015. The motion, seconded by Ms. Levy, carried. Ms. Skubik-Peplaski abstained from the vote.

### **Old Business**

The board briefly reviewed the updated forms provided by Ms. Hutcherson. The board will look at them in detail and be prepared to vote on them at the July board meeting.

Mr. Halloran advised the board to sign the MOA. Ms. Levy made a motion to approve and sign the MOA with O&P. Ms. Skubik-Peplaski seconded the motion, and it carried.

### **New Business**

The board discussed the supervision audit that still has not been received. The board will initiate a complaint against the licensee. Mr. Miller will be the case manager. Ms. Hutcherson will email the information regarding the audit to Mr. Miller and Mr. Halloran.

Ms. Edwards will respond to the KOTA call for papers. Ms. Skubik-Peplaski made a motion to approve per diem and travel expenses for all board members to attend the KOTA conference. The motion, seconded by Ms. Edwards, carried.

The board discussed an email regarding an OT evaluation being used by a psychologist in the school system. The board advised that the OT's report should completely and accurately show what evaluation was administered. The board further advised that the OT can address any concerns with the school administration and can follow up with the psychology board if needed.

Ms. Hutcherson reported that 1,749 licensees have completed the mandatory suicide training. There are 1,028 licensees who still need to complete the training by July 31, 2016.

The board reviewed the licensure status report.

Ms. Strickland and Ms. Levy were presented with plaques in appreciation of their service on the board, as their terms are expiring on July 15. Neither Ms. Strickland nor Ms. Levy will be attending any meetings following today's meeting. Ms. Levy stated that due to the tension and

conflict between Mr. Brown and the Board, she feels unwelcome and uncomfortable and will not be serving until her replacement is appointed.

### **Applications Review**

The following applications for licensure were reviewed and recommended for approval. A motion was made by Ms. Edwards to approve the applications as presented. The motion, seconded by Ms. Skubik-Peplaski, carried.

- Bishop, Alexa Brooke - OT
- Buzzard, Brianna Marie - OTA
- Church, Emily Suzanne - OT
- Edwards, Angela Lynn - OTA
- Katzman, McKenzie Dawn - OT
- Lawalin, Megan Lois - OTA
- Mosley, Deborah Christine - OTA
- Neville II, James King - OT
- Nyormoi, Akim Petteway - OT
- Scruggs, Stephanie Marie - OT
- Skaggs, Chelsea Allegra - OT
- Sutton, Paige Dellis - OT
- Swearingen, Natosha Lachelle - OTA
- Wartman, Jennifer Lynn - OTA
- Wilkinson, Elizabeth Joy - OTA
- Wright, Kaitlin Brooke - OTA
- Yates, Tiffany Ann - OTA

A motion was made by Ms. Edwards to accept the recommendation of the continuing education application review. The motion, seconded by Mr. DeBurger, carried.

A motion was made by Ms. Edwards to approve the DPAM specialty certification supervisor application as presented. The motion, seconded by Ms. Skubik-Peplaski, carried.

- Chambers, Anne Macy

### **Assignments for Next Meeting –July 14, 2016**

Ms. Hutcherson:

- Revise May minutes
- Send complaints 2016-01 and 2016-02 to investigator, Marissa Neal
- Send Mr. Halloran and Mr. Miller outstanding supervision audit information

Mr. Halloran:

- Draft complaint letter to licensee who has not responded to supervision audit
- Settlement agreement for complaint 2014-06 (respondent's attorney is working on this)
- File regulation revisions with LRC upon receipt

Ms. Edwards:

- Check for Mr. Miller's biography and let him know if it is still needed
- Suicide CEU checklist for board members
- Call for papers – KOTA conference

Ms. Strickland:

- Send renewal, CCU and telehealth regulation revision documents to Ms. Hutcherson to fill in the blanks and send to Mr. Halloran for submission to LRC

Mr. Priddy:

- Sign regulation revision signature page and send back to Ms. Hutcherson to be sent to Mr. Halloran and filed with regulation amendments

All board members:

- Review clean/ marked up copy of forms and be prepared to vote on revisions at July meeting
- Send “hot topics” to Ms. Edwards for KBLOT presentation at KOTA

### **Approval of Travel and Per Diem**

A motion was made by Mr. DeBurger to approve travel and per-diem for today's meeting. The motion, seconded by Ms. Skubik-Peplaski, carried.

### **Adjournment**

With no further business to discuss the meeting was adjourned at 3:25 p.m.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, July 14 at the Office of Occupations and Professions.